

# COUNCIL MEETING

## VILLAGE OF JACKSON CENTER

### REGULAR SESSION

Held: February 25, 2019

Page 1 of 6

**INVOCATION / PLEDGE OF ALLEGIANCE:**

<b>Called To Order By:</b>	<b>Session Begin:</b>	<b>Session End:</b>	<b>Session Location:</b>
Scott Klopfenstein	7:00 p.m.	8:00 p.m.	Council Chambers

**MEMBERS AND VISITORS IN ATTENDANCE:**

Dr. Ken Gloyeske	Present	Mr. Larry Wahrer	Present
Mrs. Karen Woodruff	Present	Mrs. Leisha Elchert	Present
Mr. Jesse Fark	Present	Mr. James DeVine	Present

**Employees Present:**

Bruce Metz	Village Administrator
Bev Wren	Fiscal Officer
Ed Maxwell	ZEO / EDD
Chuck Wirick	Police Chief

**Visitors Present:**

Matt Clayton	Sidney Daily News
Wayne York	

**APPROVAL OF MINUTES:**

***Draft Minutes As Pre-Read From The February 11, 2019 Regular Council Meeting:***

<b><i>Motion To Accept The Minutes As Pre-Read</i></b>	Gloyeske
<b><i>Seconded By:</i></b>	Wahrer
<i>Aye:</i> 6 <i>Nay:</i> 0	<i>Motion Carried</i>

**APPROVAL OF FINANCIAL REPORT:**

Mr. Wahrer stated that 2019 has gotten off to a good start. Our January income tax was \$141,408 which is \$26,750 greater than January of last year. Our revenue was greater than our expenses by \$83,753. Our sewer, electric and refuse funds are all operating in the black for the month of January and we finished with an ending cash balance running close to 20% ahead of last month. So for our first month of 2019 we are doing an excellent job. You might note if you look at our January income and our January expenses, they are both up over \$800,000, and the reason for that is received loan proceeds from AMP over \$800,000 for the substation and then we wrote one check for \$832,000 for the substation.

***A Motion To Approve The January, 2019 Financial Report As Presented:***

<b><i>Motion To Approve The January, 2019 Financial Report:</i></b>	Woodruff
<b><i>Seconded By:</i></b>	Gloyeske
<i>Aye:</i> 6 <i>Nay:</i> 0	<i>Motion Carried</i>

**PRE-SCHEDULED:**

- a. None

**OLD BUSINESS:**

- a. None

**NEW BUSINESS:**

- a. **ORDINANCE 2019-006** – An Ordinance Amending Ordinance 96-18 Adopted On The 19<sup>th</sup> Day Of August, 1996 Pertaining To The Creation Of A Community Reinvestment Area And Declaring An Emergency.

This Ordinance if adopted by Council will allow for the expansion of the Community Reinvestment Area to include real estate on the East side of the Village to include the remaining building lots in the Eastwood Subdivision located on Village Parkway. This real

# COUNCIL MEETING

## VILLAGE OF JACKSON CENTER

### REGULAR SESSION

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Page 2 of 6

estate has already been annexed into the Village, however, the Community Reinvestment Area was not expanded at the time of annexation to include these lots. With this expansion, new residential development will be able to take advantage of any tax incentives that are available. With the passage of this ordinance and publication in the newspaper for two weeks, the Village will submit a petition to the Director of the Ohio Development Services Agency to confirm the expansion of the Community Reinvestment Area.

***Motion To Suspend The Three Reading Rule:***

				<b>Gloyeske</b>
<b><i>Second By:</i></b>				<b>Wahrer</b>
<b><i>Votes were:</i></b>	<b>Wahrer</b>	<b>Aye</b>	<b>Woodruff</b>	<b>Aye</b>
	<b>Elchert</b>	<b>Aye</b>	<b>Fark</b>	<b>Aye</b>
	<b>DeVine</b>	<b>Aye</b>	<b>Gloyeske</b>	<b>Aye</b>

***Motion To Adopt Ordinance 2019-006:***

				<b>Elchert</b>
<b><i>Second By:</i></b>				<b>Woodruff</b>
<b><i>Votes were:</i></b>	<b>Woodruff</b>	<b>Aye</b>	<b>Elchert</b>	<b>Aye</b>
	<b>Fark</b>	<b>Aye</b>	<b>DeVine</b>	<b>Aye</b>
	<b>Gloyeske</b>	<b>Aye</b>	<b>Wahrer</b>	<b>Aye</b>

- b. **ORDINANCE 2019-007** – An Ordinance Authorizing Certain Adjustments In The 2019 Annual Appropriations Of Public Funds For The Village Of Jackson Center During The Fiscal Year Ending December 31, 2019 And Declaring An Emergency.

This ordinance will allow for adjustments to the 2019 Appropriation Budget to include the following: a) in the General Fund we propose to increase the appropriations in the amount of \$2,750 for the purpose of making donations to the Family Life Center and the Library; b) in the General Fund we propose to increase the appropriations in the amount of \$147,577.54 for the purpose of paying down principal and paying interest on the RE Acquisition Bond Anticipation Note issue; c) that in the RE Acquisition / Construction Project Fund, we propose to increase appropriations in the amount of \$1,200,000 for the purpose of renewing the Bond Anticipation Notes and using the new issue to retire the original issue; d) in the RE Acquisition / Construction Project Fund, increasing appropriations in the amount of \$15,860.19 for the purpose of applying the unused portion of the original issue to pay down the \$1,300,000 original issue; e) this ordinance also allows for the transfer of the \$15,860.19 to the General Fund to expend. With all of these amendments, the total appropriations of all funds will be \$9,236,048.11.

***Motion To Suspend The Three Reading Rule:***

				<b>Fark</b>
<b><i>Second By:</i></b>				<b>DeVine</b>
<b><i>Votes were:</i></b>	<b>Elchert</b>	<b>Aye</b>	<b>Fark</b>	<b>Aye</b>
	<b>DeVine</b>	<b>Aye</b>	<b>Gloyeske</b>	<b>Aye</b>
	<b>Wahrer</b>	<b>Aye</b>	<b>Woodruff</b>	<b>Aye</b>

***Motion To Adopt Ordinance 2019-007:***

				<b>Gloyeske</b>
<b><i>Second By:</i></b>				<b>Woodruff</b>
<b><i>Votes were:</i></b>	<b>Fark</b>	<b>Aye</b>	<b>DeVine</b>	<b>Aye</b>
	<b>Gloyeske</b>	<b>Aye</b>	<b>Wahrer</b>	<b>Aye</b>
	<b>Woodruff</b>	<b>Aye</b>	<b>Elchert</b>	<b>Aye</b>

- c. **RESOLUTION 2019-004** – A Resolution Approving A Donation To The American Club For The Family Life Center And The Jackson Center Memorial Branch Library.

This resolution will approve a donation to the American Club in the amount of \$2,750. The Village intends for \$2,000 of this donation to be used for the furnace project at the Family Life Center and the remaining \$750 to be used at the Library for the LED lighting project.

**This Resolution Will Stand As A First Reading.**

- d. **DISCUSSION ITEM** – Behind The Meter Generation

# COUNCIL MEETING

## VILLAGE OF JACKSON CENTER

### REGULAR SESSION

Held: February 25, 2019

Page 3 of 6

This project involves a peak shaving unit that has five units in it for 2.7 megawatts that we want to put at the new substation. We finally have some pricing from AMP and they are going to look at a ten year, twenty year payback. Sawvel and Associates has this information now and will be looking at to see what it will do to our rates. Metz stated as he has said before, being with DP&L, peak shaving is not going to be a huge savings, we are counting on it more for reliability. Once Sawvel and Associates has completed their review, we will bring this back to Council and when it is close to being implemented, we will have to do some legislation to go that route.

e. **DISCUSSION ITEM** – Recycling Carts

Metz stated that he, along with all of the Shelby County Village Administrators, met with Terry Thompson, Manager of Municipal Services for Republic Services, last Wednesday, February 20<sup>th</sup> to discuss carting the recycling in all of the Shelby County Villages and transitioning to “every other week” service. Republic Services completed a business model, and originally it was going to transition from two 18 gallon open top recycling bins to a 65 gallon recycling cart and the service was going to be every other week and the price and the price wasn’t going to go up. With the completion of the business model, they have found that it is not going to work at that price, so they want to bump that up and start \$0.43 more a month. Therefore, the recycling fee would go from \$3.09 a month to \$3.52 a month and every year after, we would experience three percent increases. Metz stated, that for this to happen all Villages in Shelby County must agree. Metz stated, that if any villages break off, we would never get anything close to this pricing for disposal of recycled materials. Metz went on to say, that there was another community that is not in our county that just went out for bid for trash and recycling services, and the best that they could do was \$21.00 a month. With all of the Shelby County villages going together, we can negotiate a better price. Metz said the timing for all of this is that residents should be notified in April and that carts would be delivered in late April with the service beginning in May. With that we would extend the contract from the remaining three years to five years through February 28, 2024. All carts will be delivered, repaired and replaced by Republic Services throughout the duration of the contract. The old bins will be collected when the new carts are dropped off. With the new green carts, residents would be able to put their cans, glass, cardboard and paper in one cart without separating it. The cart will also have a lid on it so that recycling materials will not blow around when set out. The new rate of \$3.52 will appear on residents utility bills when the service begins and every resident will be charged for the service and will receive a green recycling cart.

#### **COMMITTEE REPORTS:**

*Finance Committee:* No Report

*Utility Committee:* No Report

*Wage & Benefits Committee:* No Report

*Safety Committee:* No Report

*Public Property Committee:* No Report

#### **DEPARTMENTAL REPORTS:**

*Police Chief:* Wirick stated that back at the beginning of the month, he spoke to the Safety Committee about Lexipol, which is a policy writing company that a lot of Departments have gone to for writing their policies and procedures. Basically, Lexipol will give you a base policy with Federal and State guidelines and then you build on that. The question that the Safety Committee had is will this be a good fit for Jackson Center. Wirick stated that he spoke with Mr. Burton at the last meeting and ask him to look over

# COUNCIL MEETING

## VILLAGE OF JACKSON CENTER

### REGULAR SESSION

Held: February 25, 2019

Page 4 of 6

everything for us. Wirick stated that Mr. Burton’s advice of whether or not this would be a good fit for Jackson Center was likely yes, with the approval of Council. With that being said, the cost of Lexipol for a current year is \$1,503, we will receive a five percent discount because we are a member of the Ohio Plan. Then we will also receive a 50% reimbursement from the Ohio Plan the first year we sign with Lexipol. The second year we sign with them we would receive a 30% reimbursement, the third year we would receive a 20% reimbursement and at the fourth year, we would pay full cost. Wirick stated that Mr. Burton looked over the contract and thought everything was okay. It is an automatically renewing contract after twelve months unless we give thirty days notice that we are going to terminate.

Wirick stated that he was invited by Mr. Bill Reichert to attend the February 18<sup>th</sup> School Board meeting as well as Administrator Metz and Sheriff Lenhart. We had a Safe and Secure discussion with the Board of Education with different ideas of what the school can do, and things they are already working on so that everyone is on the same page. The Sheriff brought in some ideas that he knows that other districts are doing that our school may want to implement to keep everyone as safe as we can.

***Motion To Move Forward With Signing An Initial Agreement With Lexipol For Policy and Procedure Writing for the Jackson Center Police Department :***  
*Motion To Authorize the Village Administrator to sign the* *Fark*  
*agreement with Lexipol:*

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*Seconded By:* *DeVine*

*Aye:* *6* *Nay:* *0* *Motion Carried*

*Fire Chief:* No Report

*ZEO/EDD:* No Report

**ADMINISTRATOR'S REPORT: February 25, 2019**

**Electric Department**

- Airstream electric extension
- Snow removal

**Street Department**

- Snow removal
- Equipment maintenance
- Hauling gravel

**Water/Wastewater Departments**

- Normal operations
- Snow removal

**Parks Department**

- Equipment maintenance
- Snow removal

**Administrator**

- ☺ Met with Access Engineering on applying for the Critical Infrastructure Grant.
- ☺ Attended the EMA Board meeting
- ☺ Attended Recycling meeting in Ft. Loramie

# COUNCIL MEETING

## VILLAGE OF JACKSON CENTER

### REGULAR SESSION

Held: February 25, 2019

Page 5 of 6

- ☺ Preconstruction meeting with Reichert Excavating on Airstream storm line project
- ☺ Met with Radio Hospital and Chief Wirick discussing on options for better coverage for the FD
- ☺ Met with US Bank
- ☺ Muni-Link training with Deb, Meghan, David
- ☺ Attended School Board meeting with Chief Wirick
- ☺ Attended the County 2019 Bicentennial meeting in Sidney
- ☺ Met with NKTELCO with Bev to review our contract
- ☺ Obtaining quotes for financing the new plow truck
- ☺ Would like to pick a date and have a Council retreat to go over the next five years for projects and succession planning. Monday evening March 4<sup>th</sup> at 6:30 p.m.
- ☺ Shout out to the FCCLA they had an appreciation luncheon at the school for first responders and village employees and then on Friday they provided breakfast.
- ☺ We have not heard anything on the Pool grant at this time. Ohio historical society sent and email saying that there is nothing historical that would impede us from completing the project.
- ☺ Water Treatment Plant update, we are still working on getting all of the information to the EPA that they need.
- ☺ Substation project is going well, soon they will be starting the pole line and will be ready to start the transmission line.
- ☺ Last meeting approved the purchase of a dump truck for \$158,000 and we found out we had the price wrong and it is actually \$145,693 which is actually cheaper than the truck we purchased in 2011
- ☺ Jackson, College Washington reconstruction project. We were turned down for the critical infrastructure grant. We know what we did wrong and can reapply but we would have to wait six month.
- ☺ 2017-2018 audit will begin March 25<sup>th</sup> and we are looking at a quoted price of \$14,950
- ☺ The Wastewater Treatment Plant new lab building is up and running and would like for you to come out and tour the lab building, meet out at the Wastewater plant for that first
- ☺ Electric Department was awarded by the APPA the Safety Award of Excellence for Group A less than 15,000 hours of exposure
- ☺ Health Insurance for a renewal at an increase of 4.4% increase with Anthem
- ☺ Bicentennial /Community Days update, each community as they have their festival will have a flag that will have to be run from each village to the next
- ☺ Main street lighting project update, the controllers are their and the poles are ready
- ☺ ODOT approved our turn lanes at the new Airstream Facility project should start in July and finish by Thanksgiving
- ☺ Anna is doing a Wastewater I training course that three of our employees will be attending
- ☺ April 5<sup>th</sup> the Village tabletop exercise from 8-12 and would love to have as many of you here as possible.
- ☺ Storm line should start Wednesday or Thursday

#### **CITIZEN COMMENT:**

Mayor Klopfenstein addressed Wayne York who was present at the meeting. Mr. York stated that he did not have anything to say and was just visiting for the evening.

#### **OTHER BUSINESS:**

None

#### **UNSCHEDULED BUSINESS:**

None

#### **ADJOURNMENT:**

*There being no other business to come before Council.*

*Motion To Adjourn:*

Gloyeske

*Seconded By:*

DeVine

**COUNCIL MEETING**  
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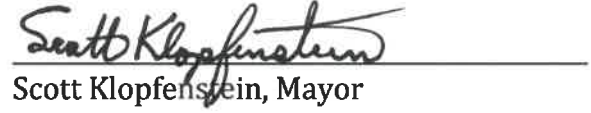
Page 6 of 6

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Aye: 6                      Nay: 0                      Motion Carried

The meeting adjourned until March 11, 2019 at 7:00 p.m. at the Council Chambers.

  
Beverly A. Wren, Fiscal Officer

  
Scott Klopfenstein, Mayor

*All formal actions of the Council of Village of Jackson Center concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.*