

COUNCIL MEETING

VILLAGE OF JACKSON CENTER

REGULAR SESSION

Held: October 22, 2018

Page 1 of 5

INVOCATION / PLEDGE OF ALLEGIANCE:

Called To Order By: Scott Klopfenstein	Session Begin: 7:00 pm	Session End: 7:41 pm	Session Location: Council Chambers
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MEMBERS AND VISITORS IN ATTENDANCE:

Dr. Ken Gloyeske	Present	Mr. Larry Wahrer	Present
Mrs. Karen Woodruff	Present	Mrs. Leisha Elchert	Present
Mr. Jesse Fark	Present	Mr. James DeVine	Present

Employees Present: Bruce Metz Village Administrator
Bev Wren Fiscal Officer
Zach Smith Police Officer

Visitors Present: Matt Clayton Sidney Daily News

APPROVAL OF MINUTES:

Draft Minutes As Pre-Read From The October 8, 2018 Regular Council Meeting:
Motion To Accept The Minutes As Pre-Read Wahrer

Seconded By: Gloyeske

Aye: 6 *Nay:* 0 *Motion Carried*

APPROVAL OF FINANCIAL REPORT:

The Finance Committee met just prior to this meeting. For the month of September, our month-to-date expenditures exceeded our month-to-date revenues by \$33,500. However, that is due largely the projects that we have going on at this time. An example of that would be \$75,000 for concrete on Hamer Street. Our September income tax receipts are a little over \$115,000, which is about \$27,000 greater than last year, and our total income tax receipts are just under 15% of what was collected last year. So we are doing well. Our ending cash balance is running approximately 22% ahead of last year and our year-to-date income is \$1.2 million dollars greater than our expenses. All in all we are doing fairly well.

Motion To Accept The September, 2018 Financial Report As Presented:
Motion To Accept: Gloyeske

Seconded By: Elchert

Aye: 6 *Nay:* 0 *Motion Carried*

PRE-SCHEDULED:

- a. None

OLD BUSINESS:

- a. **TABLED ORDINANCE 2018-031** – An Ordinance Changing The Zoning Of 2.95 Acres Located In The 600 Block Of College And Pike Streets From R-1 Single-Family Residential District To R-3 Multi-Family Residential District And Declaring An Emergency. ***This Ordinance Will Remain On The Table***

This ordinance is being presented as a third reading. The Village of Jackson Center Planning Commission met on July 23, 2018, to consider the requests from Todd C. Ratermann, Scherer Post #493 American Legion, and Kevin and Jill Bergman to rezone their properties located at 619 East College Street, 627 East College Street and 624 East Pike Street respectively from R-1, Single Family Residential District to R-3 Multi-Family Residential District. 1) The Ratermann property is being purchased for the construction of a multi-family apartments on existing employ lots. The plans include off-street parking

COUNCIL MEETING

VILLAGE OF JACKSON CENTER

REGULAR SESSION

Held: October 22, 2018

Page 2 of 5

and single floor, 2 and 3 bedroom units. 2) The American Legion property pre-exists as a non-conforming "Conditional Use" in a R-1 District. It would be a "Permitted Use" in an R-3 District. 3) The Bergman property is a non-conforming, pre-existing multi-family apartment complex in a R-1 Single Family District. Rezoning would bring the properties into compliance. Upon consideration of all of the above, the Planning Commission of the Village of Jackson Center unanimously recommends that the Village Council approve the rezoning from R-1 to R-3. This Ordinance will remained tabled.

- b. **ORDINANCE 2018-033** - An Ordinance Granting To Vectren Energy Delivery Of Ohio, Inc., Its Successors And Assigns, A Gas Franchise In The Village Of Jackson Center, State Of Ohio, For A Period Of Ten (10) Years, Automatically Renewing For Additional Periods Of Five (5) Years Unless Notice Is Given, Commencing On The Effective Date Of This Ordinance. *Third Reading*

This ordinance enters the Village into a gas franchise agreement with Vectren Energy Delivery of Ohio, Inc. for a period of 10 years. This agreement will renew automatically for additional periods of five years unless the Village gives two years notice of its intent to terminate the agreement. This agreement grants Vectren the right and privilege to carry on and transact business in the Village, including any area annexed, the authorized business of the Company, including the business of supplying natural gas to the Municipality and its inhabitants for the purposes for which natural gas is now used. Vectren will maintain their current equipment and install any new equipment for new development.

Motion To Adopt Ordinance 2018-033:

Second By:				Fark
				DeVine
Votes were:	Wahrer	Aye	Woodruff	Aye
	Elchert	Aye	Fark	Aye
	Devine	Aye	Gloyeske	Aye

NEW BUSINESS:

- a. **ORDINANCE 2018-035** - An Ordinance Authorizing Certain Adjustments In The 2018 Annual Appropriations Of Public Funds For The Village Of Jackson Center During The Fiscal Year Ending December 31, 2018 And Declaring An Emergency.

This ordinance establishes appropriations in a newly created fund for the Jackson, Washington & College Street Reconstruction Project in the amount of \$28,000 so that the Fiscal Officer can account for grant and loan monies that will be disbursed this year. It also increases appropriations within the Capital Improvement Fund by \$100,845 to cover expenditures regarding the asphalt base course in Westwood Estates subdivision and the remainder of the engineering fees for the vehicle storage facility. It then increases appropriations in the Electric Operating Fund by \$21,661.12 to provide additional appropriations to cover payroll needs for the remainder of this year. The revised total appropriation budget for all funds is \$12,860,476.70.

Motion To Suspend The Three Reading Rule:

Second By:				Gloyeske
				Woodruff
Votes were:	Woodruff	Aye	Elchert	Aye
	Fark	Aye	Devine	Aye
	Gloyeske	Aye	Wahrer	Aye

Motion To Adopt Ordinance 2018-035:

Second By:				Woodruff
				Fark
Votes were:	Elchert	Aye	Fark	Aye
	Devine	Aye	Gloyeske	Aye
	Wahrer	Aye	Woodruff	Aye

COUNCIL MEETING

VILLAGE OF JACKSON CENTER

REGULAR SESSION

Held: October 22, 2018

Page 3 of 5

- b. **ORDINANCE 2018-036** – An Ordinance To Make Appropriations For Current Expenses And Other Expenditures Of The Village Of Jackson Center, In Shelby County, And State Of Ohio, During The Fiscal Year Ending December 31, 2019 And Declaring An Emergency. *First Reading*

This is the first reading of the ordinance that establishes the appropriation budget of all funds for fiscal year 2019. Metz stated that he passed out a summary of the budget to Council members. Metz stated that at the next meeting he will provide the breakdown of the appropriations for Council review. There will still be some adjustments made as we do not have all of the numbers in yet. The current estimated appropriations are as follows: General Fund \$1,566,677.86; Street Maintenance & Repair Fund \$146,100.29; State Highway Fund \$9,000; Community Reinvestment Fund \$1,500; Fire Engine Fund \$25,000; Note Retirement Fund \$273,443.60; Capital Improvement Fund \$295,667; General Improvement Fund \$70,500; Water Operating Fund \$352,382.91; Sewer Operating Fund \$473,282.48; Electric Operating Fund \$2,733,604.33; Refuse Operating Fund \$60,372.80; Enterprise Deposit Operating Fund \$22,000. Total appropriations for 2019 are estimated to be \$6,029,531.27.

This Ordinance Will Stand As A First Reading.

- c. **ORDINANCE 2018-037** – An Ordinance Amending The Village Of Jackson Center, Ohio Income Tax Ordinance And Declaring An Emergency. *First Reading*

Our current ordinance stipulates that income tax revenue is distributed as follows: General Fund 50%, Note Retirement Fund 16.7%, Capital Improvement Fund 25% and the General Improvement Fund 8.3%. Currently the income tax receipts are received into a special revenue fund and then transferred to the above listed funds. During the last full audit that was completed by the Auditor of States Office, they determined that the distribution of income tax receipts should be amended as follows: General Fund 83.3% and Note Retirement Fund 16.7%. This amendment stipulates that income tax revenues shall be received directly into the General Fund and the Note Retirement Fund. This amendment will become effective on December 1, 2018.

This Ordinance Will Stand As A First Reading.

- d. **RESOLUTION 2018-024** – A Resolution Creating A Capital Project Fund And Declaring An Emergency.

This resolution authorizes the Fiscal Officer to create a fund to account for the receipts and expenditures for the Jackson, Washington & College Streets Reconstruction Project. The Village will be receiving \$500,000 in grant monies and \$500,000 in zero interest loan. Most of the revenues and expenditures will take place in 2019, however, the Village currently has engineering fees that need to be paid from these funds. This project will reconstruct 650 feet of Jackson Street with new stone sub-base, asphalt, curb and gutter, sidewalk, and storm drainage. Reconstruct 1500 feet of Washington Street with new sub-base, asphalt, and storm drainage, and the reconstruction of 3,000 feet of College Street with asphalt milling, asphalt, storm drainage and water line.

<i>Motion To Suspend The Three Reading Rule:</i>				DeVine
<i>Second By:</i>				Woodruff
<i>Votes were:</i>	Fark	Aye	DeVine	Aye
	Gloyeske	Aye	Wahrer	Aye
	Woodruff	Aye	Elchert	Aye

<i>Motion To Adopt Resolution 2018-024:</i>				Gloyeske
<i>Second By:</i>				Elchert
<i>Votes were:</i>	DeVine	Aye	Gloyeske	Aye
	Wahrer	Aye	Woodruff	Aye
	Elchert	Aye	Fark	Aye

COUNCIL MEETING

VILLAGE OF JACKSON CENTER

REGULAR SESSION

Held: October 22, 2018

Page 4 of 5

COMMITTEE REPORTS:

Finance Committee: No Report

Utility Committee: No Report

Wage & Benefits Committee: No Report

Safety Committee: No Report

Public Property Committee: No Report

ADMINISTRATOR'S REPORT: October 22, 2018

Electric Department

- Westwood Estates subdivision electric installation
- Street Lights on Hamer Street extension

Street Department

- Prepping for concrete work at Wastewater Treatment Plant
- Hauling topsoil from substation lot
- Crack sealing

Water/Wastewater Departments

- Normal operations
- Braden and Drew attended manganese training class
- Should be able to send papers out this week to the EPA for approval for the replacement of the filter media

Parks Department

- Mowing / spraying

Administrator

- ☺ Working on 2019 Appropriation Budget
- ☺ Attended the Local Emergency Planning Committees (LEPC) Conference
- ☺ Meghan and Bruce attended a conference call with Muni-Link for utility software
- ☺ Deb Mann worked on the comparison of the sewer and water rates for Councils review regarding the rate study for the water and sewer rates

DEPARTMENTAL REPORTS:

Police Chief: Officer Smith stated that he will be going to the school to speak with students to go over trick-or-treat safety. Chief Wirick is at training this week.

Fire Chief: No Report

ZEO/EDD: No Report

CITIZEN COMMENT:

None

OTHER BUSINESS:

COUNCIL MEETING
VILLAGE OF JACKSON CENTER
REGULAR SESSION

Held: October 22, 2018

Page 5 of 5

None

UNSCHEDULED BUSINESS:

None

ADJOURNMENT:

There being no other business to come before Council.

Motion To Adjourn:

Gloyeske

Seconded By:

Wahrer

Aye:

6


Nay:

0

Motion Carried

The meeting adjourned until November 12, 2018 at 7:00 p.m. at the Council Chambers.


Beverly A. Wren, Fiscal Officer


Scott Klopfenstein, Mayor

All formal actions of the Council of Village of Jackson Center concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.