

COUNCIL MEETING

VILLAGE OF JACKSON CENTER

REGULAR SESSION

Held: July 23, 2018

Page 1 of 6

INVOCATION / PLEDGE OF ALLEGIANCE:

Called To Order By:	Session Begin:	Session End:	Session Location:
Scott Klopfenstein	7:01 p.m.	8:02 p.m.	Council Chambers

MEMBERS AND VISITORS IN ATTENDANCE:

Dr. Ken Gloyeske	Present	Mr. Larry Wahrer	Present
Mrs. Karen Woodruff	Present	Mrs. Leisha Elchert	Not Present
Mr. Jesse Fark	Not Present	Mr. James DeVine	Present

Employees Present:

Bruce Metz	Village Administrator
Bev Wren	Fiscal Officer
Chuck Wirick	Chief of Police
Zac Smith	Police Officer
Ed Maxwell	ZEO/EDD

Visitors Present: Matt Clayton Sidney Daily News

MOTION TO EXCUSE FROM ATTENDANCE:

Motion To Excuse Leisha Elchert and Jesse Fark From Attendance:

<i>Motion To Excuse From Attendance:</i>	DeVine
<i>Seconded By:</i>	Wahrer

<i>Aye:</i>	4	<i>Nay:</i>	0	<i>Motion Carried</i>
-------------	---	-------------	---	-----------------------

Mayor Klopfenstein stated that he did not know how many years Burns Wren was on Council. Klopfenstein went on to say that he served many, many years with Burns and that he had the upmost respect for Burns. He said that Burns didn't say a lot, but when Burns did talk, he wanted to know what he said, how he felt because I had the greatest respect for his opinion. Burns loved the village and did a lot for our community. Klopfenstein stated that we lost a good servant that served the village in so many ways. Metz stated that Burns always had time to talk with him and ask him how it was going and if I needed anything. Metz stated that Burns would tell him his thoughts and always had time for him even as busy as he was.

APPROVAL OF MINUTES:

Draft Minutes As Pre-Read From The July 9, 2018 Regular Council Meeting:

<i>Motion To Accept The Minutes As Pre-Read</i>	Gloyeske
<i>Seconded By:</i>	Woodruff

<i>Aye:</i>	4	<i>Nay:</i>	0	<i>Motion Carried</i>
-------------	---	-------------	---	-----------------------

APPROVAL OF FINANCIAL REPORT:

Wahrer stated that the Finance Committee met just prior to this meeting. Our Expenditures did exceed our revenue for the month by a little over \$43,000. We have a couple of large expenditures for the month about \$60,000 for for our semi-annual loan payments to the Ohio Water Development Authority, we had a \$30,000 payment for work at the tee-ball fields and \$32,000 for professional services regarding the new substation project. The good news is when you look at our June income tax collections for the month it was a little over \$147,000 and that is a 14% increase over June of last year. Right now we are running at about 16.5% ahead of last years collections to date. Our cash balance is running 22% ahead of last year.

Motion To Accept The June, 2018 Financial Report As Presented:

<i>Motion To Accept:</i>	Gloyeske
<i>Seconded By:</i>	Woodruff

<i>Aye:</i>	4	<i>Nay:</i>	0	<i>Motion Carried</i>
-------------	---	-------------	---	-----------------------

COUNCIL MEETING

VILLAGE OF JACKSON CENTER

REGULAR SESSION

Held: July 23, 2018

Page 2 of 6

PRE-SCHEDULED:

- a. None

OLD BUSINESS:

- a. **ORDINANCE 2018-029** – An Ordinance Prohibiting The Dumping And Spreading Of Grass Clippings Or Yard Waste Throughout The Village Of Jackson Center, Ohio And Declaring An Emergency. *Third Reading*

The practice of blowing, spreading or dumping yard waste and grass clippings into the streets creates hazardous conditions for drivers within our Village and also causes backups in our storm water system. This ordinance states that it will be unlawful and all citizens, property owners, renters, businesses, and industries are hereby prohibited from dumping, spreading, distributing, blowing, raking, or placing any grass clippings or other yard waste of any kind onto the streets, sidewalks, into the storm drains, sanitary sewer facilities, gutters, abutting property not owned or occupied by said person, and any appurtenances thereto. Materials generated as a result of weather related damage, such as debris from wind or rainstorms, shall not be subject to the limitations, restrictions, or penalties described herein. The first offense of whoever violates this section will be subject to a written warning of violation and may be subject to an immediate fine of \$25.00 at the discretion of the Mayor or enforcing officer. The second offense will be a mandatory fine of \$25.00 and all subsequent offenses beyond the first two will be a mandatory fine of \$50.00. The Jackson Center Police Department is granted full authority under this Ordinance to patrol for these violations and issue said violations and mandatory fines at the discretion of the Mayor. This is the third and final reading of this ordinance which will go into effect immediately upon passage by Council. Metz thanked Matt Clayton for getting information regarding this ordinance in the newspaper to inform the public that this ordinance will be going into effect when passed.

Motion To Adopt Ordinance 2018-029:

Second By:				Gloyeske
				Woodruff
Votes were:	Wahrer	Aye	Woodruff	Aye
	DeVine	Aye	Gloyeske	Aye

NEW BUSINESS:

- a. **DISCUSSION** – Mass Notification System TOWNE Answering Service

This was emailed to Bruce by Chief Wirick. This is the same kind of service somewhat like the school has only this is geared more towards municipal services. The set up price is \$350 and the cost for the service is \$1.00 per resident (population) of our village. We would be able to notify the whole village or just select a certain area of the Village to notify them of a water main break or a boil water advisory. Metz also stated that if we have a planned power outage we can get the word out as well. Residents can sign up for the service and elect to receive a phone call, text message or an email message. Residents or individuals that work in Jackson Center would be able to sign up for the service by clicking on a widget on our website. We can also populate the database by putting in our utility customer database. This system has the ability to set up groups within the software so that certain groups could be notified of different things. Council members were in favor of moving ahead with this service.

- b. **DISCUSSION** – Equipment for the New Park

We wanted to do an appropriation amendment tonight, but will have to wait until the next meeting. We would like to order some trash receptacles, dog waste disposal stations, nets and goals for the soccer fields. We do not currently have enough appropriations in our budget to cover these expenses. Therefore, at the next meeting we will be bringing an ordinance to amend appropriations so that we can make these expenditures.

COUNCIL MEETING

VILLAGE OF JACKSON CENTER

REGULAR SESSION

Held: July 23, 2018

Page 3 of 6

c. **DISCUSSION** – Name for the New Park

Metz informed Council members that we have solicited the public and council members to submit names for the new park on the south side of the Village. Metz went on to say that it is time to get signage ordered for the park, therefore, we need to choose a name. Metz stated that prospective names were emailed out to Council members last week so that members had a chance to look over the names and think about them. A ballot was passed out to members present to make a first and second choice for a park name. After the ballots were tallied, the new name is “Tiger Trail Park”.

Permanent Appointment – Zac Smith, Police Officer

Zac Smith was sworn in as a Police Officer on January 8th and his six month probationary period is up. Chief Wirick has completed a performance evaluation on Officer Smith received a superior on all six categories on his evaluation. Wirick said that everytime he has called upon him he has dropped his home activity and responded. He has asked for additional responsibilities. Wirick stated that he has been a major asset to the department. Wirick stated that he recommends that he be permanently appointed as Police Officer.

<i>Motion To Permanently Appoint Officer Zac Smith as a Police Officer:</i>		<i>DeVine</i>
<i>Seconded By:</i>		<i>Gloyeske</i>
<i>Aye:</i>	4	<i>Nay:</i>
		0
		<i>Motion Carried</i>

COMMITTEE REPORTS:

Finance Committee: No Report

Utility Committee: No Report

Wage & Benefits Committee: Gloyeske reported that they met earlier this evening and addressed several items that they will be bringing to council to present for a vote. The first item is a two percent cost of living increase for all employees including full time, part time, the Fire Chief. It does not include the Assistant Fire Chief, Deputy Fire Chief or the part time police officers at this point. The two percent cost of living increase will be in legislation presented at the next Council meeting and will cost the village \$627 per pay period or \$16,318 annually. We have not had a cost of living increase since August, 2016, so this we will make retroactive to August 1, 2018 so it will be two years.

The other item that we discussed and agreed upon is to increase our Village Administrator’s salary from Step 5E to Step 5G so his annual salary would be going from \$77,025.03 to \$81,240.53 with the two percent added on top of that. Per pay period it would be going from \$2,962.50 to 3,124.64, again the two percent adding on to that. Part of the reason is because is doing a fantastic job as Village Administrator, but the other part is that the village has received \$2.8 million dollars in grants in the last four years and that is due to no one but Bruce. There is a pending grant that would put us upwards to \$3 millions dollars, perhaps a million dollars for 2019. He has done a fantastic job and it was a unanimous decision of the members of the wage and benefit committee to give him that step increase which will be effective August 1, 2018.

The other thing that we talked about some time ago is that our part time police officers do not have any kind of a death benefit. We have contacted our insurance carrier and she has searched high and low to try to find something that we can cover them with and there is basically nothing that

COUNCIL MEETING

VILLAGE OF JACKSON CENTER

REGULAR SESSION

Held: July 23, 2018

Page 4 of 6

we can afford. The rates would be six times what we pay for our full time employees and we would have to cover all of our part time officers and some of them only work a few shifts a year. Gloyeske stated that Metz is going to talk with the Village Solicitor, and perhaps we can do some kind of a self funding line of duty death benefit that the village would pay out of pocket. So it will be discussed with Mr. Burton and talked about in front of the full council at a later date.

Klopfenstein stated that he sees Mr. Metz a couple of times a week, but Mr. Maxwell sees him several times a week and has been working with Metz closely. Klopfenstein asked Maxwell to share with Council his comments regarding Village Administrator Metz. Maxwell stated that he has worked with every Village Administrator that this village has had and being on council you see the Village Administrator in the role that you guys see here at the meetings. However, being in the position that I am in the last few year and especially since the first of this year in a more active role, I see Bruce in a different light than I have ever seen any other Village Administrator. Bruce is a fantastic person to represent our village. I have never seen anyone walk in the door of this office that Bruce doesn't know. He greets them in a way that when they leave the office, they felt that they have talked with someone that has their best interests at heart and listened to their concerns. Bruce just does a fantastic job and makes everyone feel that they are important. It is not just because Bruce is doing the job, it is because Bruce really cares about the village. Maxwell went on to say that he is so impressed with the things that Bruce does for the village, not only for the things that he does, but for the things that he takes time out of his day to do not only for individuals, but for businesses too. If he doesn't know how to do something, he will research it and find out how to do it. We have had other Village Administrators that were important to the Village, but they were always concerned about the Village Administrator. Bruce is concerned about the Village, that is so important to us and we have never had that before in any other Village Administrator. Maxwell went on to say that if he is not the highest administrator that we have ever had, he deserves to be and I mean that sincerely. Never underestimate the job he does for this village, those seven hats awards that he has don't begin to speak to the job he does for this village. Sometimes it helps to hear that from the people that he works with everyday, because when I was on Council, I didn't hear that from people that worked in the office, so you don't always hear that.

Safety No Report
Committee:

Public Metz stated that since Mr. Fark is not present, we are planning on going out
Property to the solar field after the next meeting on August 13th.
Committee:

ADMINISTRATOR'S REPORT: July 23, 2018

Electric Department

- David attended preconstruction meeting with Ratermann Construction
- Finished removal of temporary lines for culvert project on West Pike Street
- Installing new Banners on Light Poles anyone that had an old banner, they will be available for you to pick up at the office.

Street Department

- Concrete repairs around town
- Rick attended preconstruction meeting with Ratermann Construction

COUNCIL MEETING

VILLAGE OF JACKSON CENTER

REGULAR SESSION

Held: July 23, 2018

Page 5 of 6

- Asphaltting cuts in roadways
- Water tap for Whiteline Express

Water/Wastewater Departments

- Normal operations
- Braden and Drew met with a contractor on media for Water Treatment Plant filters
- Braden attended preconstruction meeting with Ratermann Construction

Parks Department

- MOWING/SPRAYING
- Preparing fields for the upcoming soccer season

Administrator

- ☺ Attended preconstruction meeting with Ratermann Construction
- ☺ Chief Wirick , Bev, and myself sat in on a demo of Towne Answering Service
- ☺ Meeting with AMP on gas aggregation current price is \$0.446 through IGS, our new price will be \$0.375 per ccf with Volunteer Energy for two years and will take effect October 1st. There will be a mailer coming out from Volunteer with our JC logo on it explaining the new price.
- ☺ Met with Efficiency Smart
- ☺ Meeting with Sawvel on Substation Project
- ☺ Meeting with AMP on Substation Funding
- ☺ Meeting with Sawvel on purchasing additional 5 x 16 power for 6 am to 10 pm
- ☺ Our OMAP application was approved, it will be going for funding on August 3rd with the closing on the 10th.
- ☺ We set a new peak demand for our village on June 18th at 2:00 p.m. at 5.51MW our previous high peak was 5.2 MW in 2006
- ☺ We will have a planned power outage next week, we will let the public know the time and date before it happens. It should not be over 15 minutes, it will probably only take five minutes.
- ☺ Filter media, we are currently getting prices for new media. The last time the media was changed was 2010.
- ☺ Wahrer wanted to know how things are going at the pool. Lifeguarding has been going well, pool parties have been going well and it is running fairly well.

DEPARTMENTAL REPORTS:

Police Chief: National Night Out will be on Tuesday, August 7th from 5:00-9:00 pm at the Swimming Pool. There will be more information coming out at a later date.

Fire Chief: No Report

ZEO/EDD: Planning Commission has met on a zoning map amendment from R-1 to R-3 in the 600 block of East Pike and East College Streets for 2.90 acres. Planning Commission is recommending that change to Council. The Public Meeting will be August 20th at 6:30 p.m.

CITIZEN COMMENT:

None

OTHER BUSINESS:

None

UNSCHEDULED BUSINESS:

COUNCIL MEETING
VILLAGE OF JACKSON CENTER
REGULAR SESSION

Held: July 23, 2018

Page 6 of 6

None

ADJOURNMENT:

There being no other business to come before Council.

<i>Motion To Adjourn:</i>				Gloyeske
<i>Seconded By:</i>				Woodruff
<i>Aye:</i>	4	<i>Nay:</i>	0	<i>Motion Carried</i>

The meeting adjourned until August 13, 2018 at 7:00 p.m. at the Council Chambers.



Scott Klopfenstein, Mayor



Beverly A. Wren, Fiscal Officer

All formal actions of the Council of Village of Jackson Center concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.