

COUNCIL MEETING

VILLAGE OF JACKSON CENTER

REGULAR SESSION

Held: January 8, 2018

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INVOCATION / PLEDGE OF ALLEGIANCE:

Called To Order By:	Session Begin:	Session End:	Session Location:
Scott Klopfenstein	7:00 p.m.	8:50 p.m.	Council Chambers

MEMBERS AND VISITORS IN ATTENDANCE:

Dr. Ken Gloyeske	Present	Mr. Larry Wahrer	Present
Mrs. Karen Woodruff	Present	Mrs. Leisha Elchert	Present
Mr. Jesse Fark	Present	Mr. James DeVine	Present

Employees Present:

Bruce Metz	Village Administrator	
Bev Wren	Fiscal Officer	
David Overman	Electric Superintendent	
Ted Rostorfer	School Resource Officer	
Ed Maxwell	Zoning Enforcement	Officer/Economic
	Development Director	
Jerry Davis	Fire Chief	
Mike Burton	Solicitor	
Zac Smith	Police Officer	

Visitors Present:

Matt Clayton	Sidney Daily News
Don Gruenemeyer	Sawvel and Associates
Aaron Teders	Sawvel and Associates
July DeVine	
JoJo DeVine	
Kristie Smith	
Angie Lambert	
John Smith	
Bentley Smith	
Bailey Smith	

APPROVAL OF MINUTES:

***Draft Minutes As Pre-Read From The December 18, 2017 Special Council Meeting:
Motion To Accept The Minutes As Pre-Read***

Seconded By:	Elchert
Aye:	Gloyeske
6	Motion Carried
Nay:	
0	

PRE-SCHEDULED:

a. Oath of Office – James DeVine, Leisha R. Elchert, Jesse C. Fark, Larry D. Wahrer

Solicitor Burton administered the Oath of Office to the newly elected council members.

b. Election of President Pro-Tem

Council members received ballots and voted to elect the President Pro-Tem for Council for calendar year 2018. Fiscal Officer Wren counted the ballots and announced that Ken Gloyeske received the most votes and has been elected to serve as President Pro-Tem.

NEW BUSINESS:

c. RESOLUTION 2018-002 – A Resolution Approving The Mayor’s Appointment Of A Police Officer And Declaring An Emergency.

This resolution will be approving the Mayor’s recommendation of appointment of Zachary M. Smith for a six month probationary period to the Jackson Center Police Department. Mr. Smith will be classified as Grade 3, Step C, per the Village’s payroll ordinance. By

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making this appointment the Jackson Center Police Department will be back to two full time employees.

<i>Motion To Suspend The Three Reading Rule:</i>				Gloyeske
<i>Second By:</i>				Woodruff
<i>Votes were:</i>	DeVine	Aye	Gloyeske	Aye
	Wahrer	Aye	Woodruff	Aye
	Elchert	Aye	Fark	Aye

<i>Motion To Adopt Resolution 2018-002:</i>				DeVine
<i>Second By:</i>				Elchert
<i>Votes were:</i>	Gloyeske	Aye	Wahrer	Aye
	Woodruff	Aye	Elchert	Aye
	Fark	Aye	DeVine	Aye

- d. **PEACE OFFICER OATH OF OFFICE** – Zachary M. Smith

Solicitor Mike Burton administered the Peace Officer Oath of Office to Zachary M. Smith with family, friends and co-workers looking on.

PRE-SCHEDULED CONTINUED:

- e. **Aaron Teders, Sawvel and Associates, Inc. – Electric Cost of Service Study**

The Village has contracted with Sawvel and Associates, Inc. to perform an Electric Cost of Service and Rate Design Study. The last time the Village did a cost of rate study was April of 2013. The reason the Village has asked for a rate study is because power supply costs have increased, the electric system needs to be maintained for safe and reliable service, increased customer load and the construction of a transmission and substation. The rate planning period for this study is for the years 2018 through 2021. In 2017 the sales were 18,545 MWh and they are estimated to increase to 20,493 MWh in 2019. The majority of the growth is from large power customers. Aaron stated that we are focused on keeping rates as low as they can be. So this will be reviewed each year once we find out what the transmission line and new substation will be. Our current PCA has not changed since August of 2015. Metz stated that if council members do not have any questions, we will proceed with these figures and have legislation for the next meeting for a first reading.

OLD BUSINESS:

- a. None

NEW BUSINESS CONTINUED:

- a. **ORDINANCE 2018-001** – An Ordinance Providing For The Employment Of Legal Counsel For The Village Of Jackson Center, Ohio And Declaring An Emergency.

Solicitor Mike Burton addressed Council members and thanked them for their continued consideration concerning the Village Solicitor position. Burton stated that he has enjoyed his almost twenty years of service to the Village and is very interested in continuing as the Village Solicitor for 2018 and 2019. Burton is proposing a 7.4% increase in the Solicitor Contract amount. The new amount would be \$3,480 per year, \$290 per month. Burton is also proposing a 7.7% increase in his hourly rate to \$140 per hour for all legal work. Burton is also proposing that an hourly rate be set for his legal assistant in the amount of \$117.50 which is a 6.8% increase. This contract would become effective on March 1, 2018 and continue for two years.

<i>Motion To Suspend The Three Reading Rule:</i>				Fark
<i>Second By:</i>				Elchert
<i>Votes were:</i>	Wahrer	Aye	Woodruff	Aye
	Elchert	Aye	Fark	Aye

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	DeVine	Aye	Gloyeske	Aye
<i>Motion To Adopt Ordinance 2018-001:</i>				Wahrer
<i>Second By:</i>				Woodruff
<i>Votes were:</i>	Woodruff	Aye	Elchert	Aye
	Fark	Aye	DeVine	Aye
	Gloyeske	Aye	Wahrer	Aye

- b. **RESOLUTION 2018-001** – A Resolution Known As The Final Resolution For The Main Street Project PID No. 102052 Authorizing The Village Administrator To Execute A Contract With The State Of Ohio, Department Of Transportation, And Authorizing The Issuance Of Payment For The Village Share And Declaring An Emergency..

This resolution authorizes the Village Administrator to execute a contract with the State of Ohio, Department of Transportation for work to be performed under the contract consisting of installing street lighting, eliminating obstructions and enhancing Main Street view for drivers and pedestrians. This resolution also authorizes the issuance of payment for the Village share of the project in the amount of \$37,290. This project is set to begin March of this year.

<i>Motion To Suspend The Three Reading Rule:</i>				Gloyeske
<i>Second By:</i>				Elchert
<i>Votes were:</i>	Elchert	Aye	Fark	Aye
	DeVine	Aye	Gloyeske	Aye
	Wahrer	Aye	Woodruff	Aye

<i>Motion To Adopt Resolution 2018-001:</i>				Woodruff
<i>Second By:</i>				DeVine
<i>Votes were:</i>	Fark	Aye	DeVine	Aye
	Gloyeske	Aye	Wahrer	Aye
	Woodruff	Aye	Elchert	Aye

- e. **RESOLUTION 2018-003** – A Resolution Authorizing The Village Administrator To Enter Into A Contract For The Purchase Of A John Deere 5055E Utility Tractor And Declaring An Emergency.

This resolution will authorize the Village Administrator to enter into a contract for the purchase of a John Deere 5055E Utility Tractor. Metz stated that a larger tractor is needed to keep the newly constructed soccer fields maintained. Metz stated that the Village received quotes from Reynolds Farm Equipment, Lakeview Hardware and Koenig Equipment. The quote in the amount of \$30,012.71 from Koeniq Equipment was less than the purchase price of similar tractors.

<i>Motion To Suspend The Three Reading Rule:</i>				Gloyeske
<i>Second By:</i>				Fark
<i>Votes were:</i>	Wahrer	Aye	Woodruff	Aye
	Elchert	Aye	Fark	Aye
	DeVine	Aye	Gloyeske	Aye

<i>Motion To Adopt Resolution 2018-003:</i>				Woodruff
<i>Second By:</i>				Wahrer
<i>Votes were:</i>	Woodruff	Aye	Elchert	Aye
	Fark	Aye	DeVine	Aye
	Gloyeske	Aye	Wahrer	Aye

COMMITTEE REPORTS:

Finance Committee: No Report

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Utility Committee: No Report

Wage & Benefits Committee: No Report

Safety Committee: Chief Davis gave a fire report of 57 total runs in 2017, provided training hours and documentation for the fire fighters. Elections took place and Braden Lotz is the new Assistant Chief, Jason Wright was elected as the new Captain and Nick Shady was elected as the new Lieutenant this brings our roster to 21 volunteer firefighters. January 27th the Fire Department will hold a Soup Supper from 4:00 to 7:00pm. All proceeds will go to families in need in the community.

Public Property Committee: No report

ADMINISTRATOR'S REPORT: January 8, 2018

Electric Department

- Electric line temporary movement for 2018 West Pike Culvert Replacement
- Met with Glaus, Pyle, Schomer, Burns & DeHaven, Inc. GPD Group and SSOE Group to decide on Design Engineer for the Substation
- Cleaning out stock room for office for Economic Development Director/Zoning Enforcement Officer

Street Department

- Snow removal
- Christmas tree pick-up
- Truck & equipment maintenance

Water/Wastewater Departments

- Normal operations
- Installing water meters

Parks Department

- Working with other departments

Administrator

- ☺ Met with Glaus, Pyle, Schomer, Burns & DeHaven, Inc., GPD Group and SSOE Group to decide on Design Engineer for the Substation
- ☺ 2018 Requisitions
- ☺ One water main break on east pike street that affected six homes
- ☺ No other major issues yet this winter
- ☺ Casey's will open on Friday, January 12th
- ☺ CIC will be reorganizing this month
- ☺ The solar field is up and running and is already harvesting power

CHIEF'S REPORT:

Police Chief: No Report

Fire Chief: No Report

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CITIZEN COMMENT:

Julie DeVine inquired about the school zone signs and the concern about kids that cross 274 at East Street. Unfortunately ODOT puts up the signage on 274 and 65. Mrs. DeVine ask if we could try to look for volunteers to help at the crosswalks and write a letter to ODOT to re-apply for the Safe Routes to School Grant.

OTHER BUSINESS:

Wren brought to the attention of Council members the Committee Listing and the schedule of Council meetings for 2018.

EXECUTIVE SESSION:

Motion To Enter Into Executive Session for the Purpose Of Discussing The Purchase Or Sale Of Real Estate:	DeVine
Second By:	Fark
Votes were:	
Elchert	Aye
DeVine	Aye
Wahrer	Aye
Fark	Aye
Gloyeske	Aye
Woodruff	Aye
Time Executive Session Entered:	8:31 p.m.
Mayor Klopfenstein Declared Executive Session Concluded at:	8:50 p.m.

UNSCHEDULED BUSINESS:

Trash pick up was delayed this week due to weather conditions.

ADJOURNMENT:

There being no other business to come before Council.

Motion To Adjourn:	Gloyeske
Seconded By:	Wahrer
Aye: 6	Nay: 0
	Motion Carried

The meeting adjourned until January 22, 2018 at 7:00 p.m. at the Council Chambers.

Beverly A. Wren

Beverly A. Wren, Fiscal Officer

Scott Klopfenstein

Scott Klopfenstein, Mayor

All formal actions of the Council of Village of Jackson Center concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.