

COUNCIL MEETING

VILLAGE OF JACKSON CENTER

REGULAR SESSION

Held: October 23, 2017

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INVOCATION / PLEDGE OF ALLEGIANCE:

Called To Order By: Scott Klopfenstein	Session Begin: 7:00 pm	Session End: 7:25 pm	Session Location: Council Chambers
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MEMBERS AND VISITORS IN ATTENDANCE:

Dr. Ken Gloyeske	Present	Mr. Larry Wahrer	Present
Mrs. Karen Woodruff	Present	Mrs. Leisha Elchert	Present
Mr. Jesse Fark	Present	Mr. James DeVine	Present

Employees Present:	Bruce Metz	Village Administrator
	Bev Wren	Fiscal Officer
	Chuck Wirick	Interim Police Chief
	David Overman	Electric Superintendent
	Mike Burton	Solicitor
	Meghan Serr	Utility Clerk
	Hiro Valor Dvor	K-9 Officer
	Austin Knight	Police Officer
	Zac Smith	Police Officer

Visitors Present:	Curt Wirick	Lynda Wirick
	Kristie Smith	Charlie Oakley
	Kelli Oakley	Bill Reynolds
	Connie Reynolds	John Truesdale
	Lori Truesdale	Tim Reese
	Mariann Reese	Judy Martin
	Michele Ricker	Sandy Shuff
	Whitney Knief	Dan Persinger
	Sean Reese	Jacob Wildermuth
	Hannah Smith	David Overman
	Tom Glass	Jessica Lemly
	Holly Shoffner	Preston Serr
	Shannon Reese	Gavin Spring
	Mason Spring	

APPROVAL OF MINUTES:

Draft Minutes As Pre-Read From The October 9, 2017 Regular Council Meeting:

<i>Motion To Accept The Minutes As Pre-Read</i>	<i>Woodruff</i>
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<i>Seconded By:</i>	<i>DeVine</i>
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<i>Aye:</i>	<i>6</i>	<i>Nay:</i>	<i>0</i>	<i>Motion Carried</i>
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APPROVAL OF FINANCIAL REPORT:

Finance Committee met just prior to this meeting. September had some unually large numbers with regards to income and expenses and those big numbers are the result of expenses and reimbursements from the Davis/Linden Streets project and the Wastewater project. We are talking figures in excess of \$800,000 which distorts the revenue and expenditure numbers. However, when all of the dust finally settled, our revenues did exceed expenses by approximately \$26,000. Our September income tax receipts were just a little over \$86,000. Our General Fund, Water, Sewer and Electric Funds are all in the black. However, our Refuse Fund is approximately \$5,000 in the red. Our Ending Cash Balance is running 2.9% ahead of this time last year. So again, all in all, we are in pretty good shape.

Motion To Accept The September Financial Report As Presented:

<i>Motion To Accept:</i>	<i>Gloyeske</i>
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<i>Seconded By:</i>	<i>Elchert</i>
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<i>Aye:</i>	<i>6</i>	<i>Nay:</i>	<i>0</i>	<i>Motion Carried</i>
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PRE-SCHEDULED: None

OLD BUSINESS: None

NEW BUSINESS:

- a. **ORDINANCE 2017-019** – An Ordinance Establishing Job Classifications And Rates For All Employees Of The Village Of Jackson Center, Shelby County, State Of Ohio And Declaring An Emergency. **First Reading**

The Wage and Benefits Committee met on Monday, September 18th and is recommending the following revisions to this ordinance: 1) that a cell phone stipend be established for eligible part time employees of \$20 a month and eligible full time employees of \$40 a month beginning January 1, 2018; 2) adjust the maximum amount to be spent on part time Police Department compensation to \$27,040 for 2018; 3) recommendation of an increase in the salary for the Zoning Enforcement Officer from \$2,000 annually to \$5,000 annually; 4) recommendation of an increase of the Mayor’s salary with the beginning of a new term from \$4,500 annually to \$6,000 annually; 5) recommendation of an increase in Council salary at the beginning of a new term from \$2,000 annually to \$3,000 annually; 6) recommendation of an increase of the Fiscal Officer’s salary from \$3,844.41 annually to \$5,000 annually; 7) recommendation of an increase of the Assistant Fire Chief salary from \$1,030 annually to \$1,080 annually; 8) recommendation of an increase of the Deputy Fire Chief salary from \$1,030 annually to \$1,080 annually; 9) recommendation of a cost of living increase of two percent to be determined sometime in 2018. All of the recommended revisions would become effective on January 1, 2018.

This Ordinance Will Stand As A First Reading.

- b. **RESOLUTION 2017-019** – A Resolution Approving The Mayor’s Appointment Of The Chief Of Police And Declaring An Emergency.

This resolution is the approval by the legislative authority of the Mayor’s recommendation of the appointment of Charles A. Wirick as Chief of Police for the Village of Jackson Center. Mr. Wirick has been serving as Interim Police Chief from February 8, 2016 to current date which will serve as completion of his six month probationary period.

<i>Motion To Suspend The Three Reading Rule:</i>				Gloyeske
<i>Second By:</i>				Elchert
Votes were:	Wahrer	Aye	Woodruff	Aye
	Elchert	Aye	Fark	Aye
	DeVine	Aye	Gloyeske	Aye

<i>Motion To Adopt Resolution 2017-019:</i>				Wahrer
<i>Second By:</i>				Woodruff
Votes were:	Woodruff	Aye	Elchert	Aye
	Fark	Aye	DeVine	Aye
	Gloyeske	Aye	Wahrer	Aye

c) **PEACE OFFICER OATH OF OFFICE** – Charles A. Wirick
 Solicitor Mike Burton administered the Peace Officer Oath of Office to Charles A. Wirick with family members, friends, co-workers, Council and the Mayor looking on. Once the Oath was administered, the newly appointed Chief Wirick was congratulated by the Mayor, Council members, family, friends and co-workers.

- d. **DISCUSSION ITEM** – Request For Qualifications For New Substation
 Sawvel and Associates, our electric consultant, is putting together some requests for qualifications papers. We would like to bring this to the next meeting to review those so that we can move forward with posting it. The request for qualification papers are in regards to a new electric substation that the Village would like to construct in the near future. Metz stated that he wanted to let Council members know, and stated that if they have any questions about the process he would be happy to answer them. The Village will

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have to post this in the paper, Sawvel will probably give us a recommendation and then we will look at them and choose somebody to get the project started. Mayor Klopfenstein stated that this was a project that we talked about a couple of months ago and went on to say that it is good growing pains that we need to grow our Sub-station.

COMMITTEE REPORTS:

Finance Committee: No report.

Utility Committee: No report.

Wage & Benefits Committee: No report.

Safety Committee: No report.

Public Property Committee: No report.

ADMINISTRATOR'S REPORT: October 23, 2017

Electric Department

- Solar field interconnection completed and this project is moving right along.
- Attended safety training in Piqua

Street Department

- Crack sealing
- Water tap and meter installed for School soccer field
- Painting curbs and installing new signs at the School
- Leaf pick-up

Water/Wastewater Departments

- Normal operations
- Met with OEPA on wellhead protection area, everything is in pretty good shape. The representative of the OEPA was very nice and gave us some good guidance on different things we can do and where we can go from here.

Parks Department

- Normal operations
- Met with OEPA on wellhead protection area
- Attended the GEI Conference in Louisville

Administrator

- ☺ Working on 2018 Appropriation Budget
- ☺ Met with OEPA on wellhead protection area
- ☺ Attended SSEP Village / City Administrators meeting & SSEP Executive Board meeting
- ☺ Attended the GEI Conference in Louisville
- ☺ Attended the LEPC Conference in Reynoldsburg

CHIEF'S REPORT:

Police Chief: No report

Fire Chief: Chief Wirick reported for Fire Chief Jerry Davis, who was unable to attend tonight, that David Schwartz and Garret

