

# COUNCIL MEETING

## VILLAGE OF JACKSON CENTER

### REGULAR SESSION

Held: June 26, 2017

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#### **INVOCATION / PLEDGE OF ALLEGIANCE:**

The Council of the Village of Jackson Center convened in regular session from 7:00 p.m. to 7:58 p.m. in Council Chambers. Mayor Scott Klopfenstein called the meeting to order with the following members and visitors present:

Dr. Ken Gloyeske	Present	Mr. Larry Wahrer	Present
Mrs. Karen Woodruff	Present	Mrs. Leisha Elchert	Not Present
Mr. Jesse Fark	Present	Mr. James DeVine	Present

<b>Employees Present:</b>	Bruce Metz	Village Administrator
	Bev Wren	Fiscal Officer
	Chuck Wirick	Interim Police Chief
Arrived at 7:02 pm	Taryn Douglas	Assistant to the Village Solicitor

<b>Visitors Present:</b>	Matt Clayton	Sidney Daily News
	Jeanne Williams	Resident
	Travis Elsass	Resident
	Michelle Elsass	Resident
	Jerry Davis	Jackson Center Fire Chief
	Ed Maxwell	Zoning Enforcement Officer

#### **MOTION TO EXCUSE:**

***Dr. Ken Gloyeske made a motion to excuse Mrs. Leisha Elchert from attendance. Mrs. Karen Woodruff seconded the motion. All "Aye". Motion carried.***

#### **APPROVAL OF MINUTES:**

Draft Minutes from Regular Meeting held on June 12, 2017

***Dr. Ken Gloyeske made a motion to accept the minutes as pre-read from the June 12, 2017 regular council meeting. Mr. James DeVine seconded the motion. All "Aye". Motion carried.***

Draft Minutes from Special Meeting held on June 19, 2017

***Mr. Larry Wahrer made a motion to accept the minutes as pre-read from the June 19, 2017 special meeting. Mrs. Karen Woodruff seconded the motion. All "Aye". Motion carried.***

#### **APPROVAL OF FINANCIAL REPORT:**

Mr. Larry Wahrer reported the Finance Committee met prior to this meeting and the May month-to-date receipts were \$130,000 less than our month-to-date expenditures. Wahrer explained this was due to the purchase of a new truck for the Street Department, new radios purchased for the Fire Department and Engineering fees for all the projects currently going on in the village. Wahrer went on to say the cash balance is still running 11% ahead of last year at this time. Our Income Tax receipts for the month of May were a little over \$151,000 and this is the second month this year that Income Tax receipts have exceeded \$100,000. Our total Income Tax receipts are running about 11% ahead of last year at this time.

***Mr. Jesse Fark made a motion to accept the May Financial Report as presented. Mr. James DeVine seconded the motion. All "Aye". Motion carried.***

#### **OLD BUSINESS:**

**ORDINANCE 2017-009 – AN ORDINANCE CHANGING THE ZONING FROM R-1 SINGLE-FAMILY RESIDENTIAL DISTRICT TO I-1 GENERAL INDUSTRIAL DISTRICT ON MAIN STREET AND DECLARING AN EMERGENCY. *THIS ORDINANCE WAS TABLED ON JUNE 12, 2017.***

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Administrator Metz recommended leaving this ordinance tabled. Metz reported that Mr. Maxwell, Mr. DeVine and himself met with Airstream last Monday and they are going through some planning options and want to get a plan together showing what they are going to do. They will be meeting with a lighting company to redirect the lights on the current building, a dust collection system company to look at options of suppressing the noise from the unit and they are going to get a print of the beauty mound. Administrator Metz stated that Airstream is being very cooperative in correcting the issues that they were made aware of during the June 12<sup>th</sup> regular council meeting and recommended no action be taken regarding this Ordinance and that it remain tabled.

**NEW BUSINESS:**

**RESOLUTION 2017-012 - A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO A CONTRACT WITH WSOS COMMUNITY ACTION COMMISSION OF FREMONT, OH WHICH ADMINISTERS AND OPERATES THE RURAL COMMUNITY ASSISTANCE PROGRAM (RCAP) AND DECLARING AN EMERGENCY.**

This resolution is needed to enter into a RCAP contract for the GIS Mapping Program that will do the electric, water, sewer, storm sewer, manholes, taps and curb boxes. This project will span over a 4 year period and will not exceed \$37,500 with payments spread over the four year period. They will store all the data and compile it and we will have access to it on our smart phones, tablets etc. and then we will have training that will start July 21, 2017.

<b><i>Motion To Suspend The Three Reading Rule:</i></b>				<b>Gloyeske</b>
<b><i>Second By:</i></b>				<b>Woodruff</b>
<b><i>Votes were:</i></b>	Wahrer	Aye	Woodruff	Aye
	Fark	Aye	DeVine	Aye
	Gloyeske	Aye		

<b><i>Motion To Adopt Resolution 2017-012:</i></b>				<b>Woodruff</b>
<b><i>Second By:</i></b>				<b>Fark</b>
<b><i>Votes were:</i></b>	Woodruff	Aye	Fark	Aye
	DeVine	Aye	Gloyeske	Aye
	Wahrer	Aye		

**COMMITTEE REPORTS:**

*Finance Committee:* No Report

*Utility Committee:* No Report

*Wage & Benefits Committee:* Dr. Ken Gloyeske reported the Wage and Benefit Committee met on June 19<sup>th</sup> and unanimously voted to recommend a salary increase for the Village Administrator position on Pay Table II from Grade 5 Step B to Grade 5 Step D. This would raise the annual compensation from \$71,108.34 to \$75,000.03 and will be retro active to the pay period beginning June 17<sup>th</sup>. Dr. Ken Gloyeske made a motion to increase the Village Administrator salary from Grade 5 Step B to Grade 5 Step D and make the increase retro active to the pay period beginning June 17, 2017. Mr. James DeVine seconded the motion. All "Aye". Motion carried.

*Safety Committee:* No Report

*Public Property Committee:* This committee will be meeting after the regular council meeting on June 26, 2017.

**ADMINISTRATOR'S REPORT:**

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**June 26, 2017**

#### **Electric Department**

- ◆ Helped on Trash Day
- ◆ Received new Bucket Truck
- ◆ Met with RCAP on GIS mapping project
- ◆ Changing poles on Airstream Drive for the Solar Field
- ◆ Safety Meeting.

#### **Street Department**

- ◆ School Water Tap
- ◆ Received new Public Works pickup
- ◆ Hauled Top Soil from Detention Pond
- ◆ Trash Day

#### **Water / Wastewater Departments**

- ◆ Normal Operations
- ◆ Met with RCAP on GIS mapping project
- ◆ Changing water meters

#### **Parks Department**

- ◆ Normal Operations

#### **Administrator**

- ◆ Met with Peterson Construction on the School project
- ◆ Met with Access Engineering on Detention Pond, Park and Street Reconstruction Projects
- ◆ Met with Shinn Bros. on Project Bambi
- ◆ Met with Tom's Construction on Davis and Linden Streets project
- ◆ Met with Efficiency Smart
- ◆ Met with Next Era on the Solar Field
- ◆ Met with AMP on interconnection to Solar Field
- ◆ Met with RCAP on GIS mapping project
- ◆ Met with Airstream on rezoning with Ed Maxwell
- ◆ Attended SSEP Board meeting
- ◆ Lights should be installed this week on Project Bambi. This will be the same type of lights installed on Main & Pike in March of next year.
- ◆ Airstream Drive asphalt to be installed hopefully next week during shut down
- ◆ Wastewater Plant upgrades: still waiting on the plumber to change the gasline for the standby generator and floor will be poured tomorrow. After the building is done we will do the paving.
- ◆ Lipperts Componets property sale closed last Friday and the village has received their check from the proceeds. Lipperts said it would be 3 or 4 more weeks before they have the figures to apply for the CRA agreement
- ◆ Detention Pond is about half complete and is holding water
- ◆ Parks are at a standstill and will be last on the agenda until the school project is complete
- ◆ Casey's has torn down houses and are waiting on property to be re-platted.
- ◆ A New pizza business called "Block O Pizza" will be moving into where Perfectville's Pizza was and expected to open August 1<sup>st</sup>.
- ◆ Village Solicitor is working on leases for the new corner office building
- ◆ Water main completed on Davis and both bacteria test came back negative

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- ◆ Working on Storm line on Davis Street and should be done tomorrow then sidewalks will be torn up and concrete will be hauled to the park and ground up for the base of the parking lot there.
- ◆ Hamer Street: The school has given us the t-ball fence and we will be removing it after July 4<sup>th</sup> and try to save it to be used on one of the diamonds at the new park and then dirt will be hauled and a beauty mound will be made between Hamer Street and the school
- ◆ Solar Fields still scheduled to begin in September. Solar Fields will be re-platted to be by itself.

**CHIEF'S REPORT:** None

**CITIZEN COMMENT:** None

**OTHER BUSINESS:** None

**EXECUTIVE SESSION:**

**Motion To Enter Into Executive Session at 7:25 p.m. for the Purpose of discussing Pending Litigation.** **Gloyeske**

**Second By:** **Wahrer**

<b>Votes were:</b>	Fark	Aye	DeVine	Aye
	Gloyeske	Aye	Wahrer	Aye
	Woodruff	Aye		

**Mayor Klopfenstein declared Executive Session concluded at 7:58 p.m.**


**UNSCHEDULED BUSINESS:**

**ADJOURNMENT:**

*There being no other business to come before Council. Mr. Jesse Fark made a motion to adjourn. Mr. James DeVine seconded the motion. All "Aye". Motion carried.*

The meeting adjourned until July 10, 2017 at 7:00 p.m. at the Council Chambers.

  
Beverly A. Wren, Fiscal Officer

  
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Scott Klopfenstein, Mayor

*All formal actions of the Council of Village of Jackson Center concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.*