

# COUNCIL MEETING

## VILLAGE OF JACKSON CENTER

### REGULAR SESSION

Held: January 13, 2014

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#### **INVOCATION/PLEDGE OF ALLEGIANCE:**

The Council of Village of Jackson Center convened in regular session from 7:08 P.M. to 8:07 P.M. in the Council Chambers. Mayor Scott Klopfenstein called the meeting to order with the following members and visitors present:

Dr. Ken Gloyeske	Present	Mr. Larry Wahrer	Present
Mrs. Karen Woodruff	Present	Mrs. Leisha Elchert	Present
Mr. Jim Frye	Present	Mr. Jesse Fark	Present

**EMPLOYEES:** Village Administrator Bruce Metz, Fiscal Officer Bev Wren, Police Chief Joe Cotterman, Officer Chuck Wirick, Solicitor Michael Burton

**VISITORS:** Kyle Brown, Eric Vanwagner, Ron Clingman

#### **PRE-SCHEDULED:**

#### **Swearing in of Newly Elected Council Members:**

Solicitor Michael Burton swore in the newly elected council members Leisha R. Elchert, Jesse C. Fark, James R. Frye, and Larry D. Wahrer

#### **Election of President Pro-tem:**

Council members voted by ballot to elect the President pro-tem. Fiscal Officer Wren counted the ballots and congratulated Dr. Ken Gloyeske on being elected as the Council President Pro-tem.

**OLD BUSINESS:** None

#### **NEW BUSINESS:**

**ORDINANCE 2014-001 – An Ordinance Authorizing Certain Adjustments In The 2014 Annual Appropriations Of Public Funds For The Village Of Jackson Center During The Fiscal Year Ending December 31, 2014 And Declaring An Emergency.**

This ordinance will increase total appropriations in the Capital Improvement Fund by \$42,746.42, in the General Improvement Fund by \$10,408.31, in the Sewer Operating Fund by \$927.75 and in the Electric Operating Fund by \$11,412.00. These increases are due to totals that were on the spreadsheet, but inadvertently not included in the spreadsheet formula. The total appropriations will go from \$4,516,414.93 to \$4,581,909.41 which is an increase of \$65,494.48.

**Mr. Jim Frye made a motion to suspend the three reading rule. Mr. Jesse Fark seconded the motion. Roll call vote:**

Mr. Larry Wahrer – Aye, Mrs. Karen Woodruff – Aye, Mrs. Leisha Elchert – Aye, Mr. Jim Frye – Aye, Mr. Jesse Fark – Aye, Dr. Ken Gloyeske – Aye

**Mr. Jim Frye made a motion to adopt Ordinance 2014-001. Mr. Larry Wahrer seconded the motion. Roll call vote:**

Mrs. Karen Woodruff – Aye, Mrs. Leisha Elchert – Aye, Mr. Jim Frye – Aye, Mr. Jesse Fark – Aye, Dr. Ken Gloyeske – Aye, Mr. Larry Wahrer – Aye

**ORDINANCE 2014-002 – An Ordinance Providing For The Employment Of Legal Counsel For The Village Of Jackson Center, Ohio, And Declaring An Emergency.**

This ordinance will provide for legal counsel for the village which will be provided by Michael Burton. The Solicitor contract will be \$3,000 annually which will be due and payable monthly. This contract

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will also provide for additional legal services at a hourly rate of \$122.50. This contract will begin on March 1, 2014.

**Mr. Jim Frye made a motion to suspend the three reading rule. Mrs. Leisha Elchert seconded the motion. Roll call vote:**

Mrs. Leisha Elchert – Aye, Mr. Jim Frye – Aye, Mr. Jesse Fark – Aye, Dr. Ken Gloyeske – Aye, Mr. Larry Wahrer – Aye, Mrs. Karen Woodruff - Aye

**Mrs. Karen Woodruff made a motion to adopt Ordinance 2014-002. Mr. Larry Wahrer seconded the motion. Roll call vote:**

Mr. Jim Frye – Aye, Mr. Jesse Fark – Aye, Dr. Ken Gloyeske – Aye, Mr. Larry Wahrer – Aye, Mrs. Karen Woodruff – Aye, Mrs. Leisha Elchert - Aye

#### **COMMITTEE REPORTS:**

Mayor Klopfenstein presented council with the list of committees for 2014. Klopfenstein stated that the only position that needed to be filled was Kristen Davis on the Tax Board of Review. Klopfenstein contacted Davis and she has agreed to another three year term.

Mr. Jesse Fark made a motion to appoint Kristen Davis to the Tax Board of Review for a three year term. Mrs. Leisha Elchert seconded the motion. All "Aye". Motion carried.

Dr. Ken Gloyeske made a motion to accept the 2014 Council Committee List as presented. Mr. Jim Frye seconded the motion. All "Aye". Motion carried.

**Finance Committee:** None

**Utility Committee:** None

#### **Safety Committee:**

Leisha Elchert reported that the Safety Committee did not meet in lieu of the public meeting that was held to discuss the Safe Routes to School Grant. This public meeting was held to inform the public about the grant and to prioritize the needs of the community. The Ohio Department of Transportation has a budget of \$4,000,000.00 this year for these types of projects. The maximum amount that can be awarded for any given project is \$500,000.00.

Chief Cotterman reported in the absence of Chief Jerry Davis the number of fire runs over the past three years. In 2011 the department responded to sixty-three runs and in 2012 and 2013 the department responded to fifty-three runs respectively.

Police Chief Cotterman stated that in mayors court there were 133 counts charged in 2013. Mayor's Court collected a total of \$12,074 in fines. The police department received 1,386 calls on the criminal side in 2013. Of those calls 103 were criminal reports and 75 of the calls ended in arrests (56 adults & 19 juveniles). The department still has thirteen open cases at the end of the year. The department currently has twelve officers; two full time, eight auxiliary officers and two specials. The department had twenty-seven submissions to the crime lab. Response time was less than one minute 56% of the time.

#### **Public Property Committee:**

Jesse Fark reported that the public property committee will be meeting for about ten minutes after this meeting.

**Wage & Benefits Committee:** None

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**ADMINISTRATOR'S REPORT:**

*January 13, 2014*

- **Electric Department**
  - Helping with snow removal
  - Took Christmas decorations down
  - Helped at WWTP during cold spell
  - Vehicle maintenance
  - Picked up trash bags
  
- **Street Department**
  - Snow removal
  - Helped at WWTP during cold spell
  - Hauled salt
  - Cleaned snow from catch basins
  - Cold patched potholes
  
- **Water/Wastewater**
  - Waterline break on screening mechanism, flooded grit pit. Motor needs checked out.
  
- **Administrator**
  - Attended Area Growth Executive Board meeting
  - Attended SRTS Public meeting
  - Replacing a pump at WWTP that failed
  - Talking with Water Dept. about having company coming in and doing core samples in two filters at WTP that are having short filter runs
  - The Village crews have used 75 tons of road salt so far this year and we still have 50 ton left to use. The most salt we have ever used in a winter season is 120 ton.
  - Working on first of the year requisitions.

**POLICE CHIEF'S REPORT:** None

**CITIZEN COMMENT:** None

**OTHER BUSINESS:** None

**EXECUTIVE SESSION:**

**Mr. Jim Frye made a motion at 7:36 p.m. to enter into executive session for the purpose of discussing pending litigation. Mr. Jesse Fark seconded the motion. Roll call vote:**

Mr. Jesse Fark – Aye, Dr. Ken Gloyeske – Aye, Mr. Larry Wahrer – Aye, Mrs. Karen Woodruff - Aye, Mrs. Leisha Elchert – Aye, Mr. Jim Frye - Aye

**Mayor Klopfenstein declared executive session concluded at 7:57 p.m.**

**UNSCHEDULED BUSINESS:**

Solicitor Burton stated that he has received another letter from Prosecutor, Timothy S. Sell regarding offering to provide prosecutorial services. The letter states that pursuant to the authority of Ohio Revised Code Section 1901.34(D), the Prosecuting Attorney of Shelby County, Ohio offers to prosecute all criminal cases brought before the Sidney Municipal Court for criminal offenses occurring within the Village of Jackson Center. Burton discussed the details of the letter with council members and stated that he feels comfortable signing the letter on behalf of the Village. Council members agreed.

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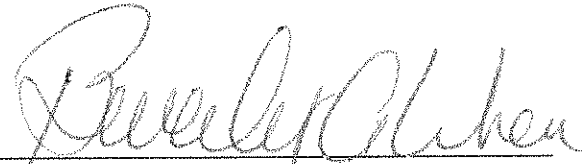
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**ADJOURNMENT:**

There being no other business to come before Council, Mrs. Karen Woodruff made a motion to adjourn. Dr. Ken Gloyeske seconded the motion. All "Aye". Motion carried.

The meeting was adjourned until January 27, 2014 at 7:00 P.M. at the Council Chambers.

  
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Scott Klopfenstein, Mayor

  
\_\_\_\_\_  
Beverly A. Wren, Fiscal Officer

*All formal actions of the Council of Village of Jackson Center concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.*