

# COUNCIL MEETING

## VILLAGE OF JACKSON CENTER

### REGULAR SESSION

Held: December 16, 2013

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#### **INVOCATION/PLEDGE OF ALLEGIANCE:**

The Council of Village of Jackson Center convened in regular session from 7:00 P.M. to 7:56 P.M. in the Council Chambers. Mayor Scott Klopfenstein called the meeting to order with the following members and visitors present:

Dr. Ken Gloyeske	Present	Mr. Larry Wahrer	Present
Mrs. Karen Woodruff	Present	Mrs. Leisha Elchert	Present
Mr. Jim Frye	Present	Mr. Jesse Fark	Present

**EMPLOYEES:** Village Administrator Bruce Metz, Fiscal Officer Bev Wren, Police Chief Joe Cotterman, Officer Chuck Wirick, Solicitor Mike Burton

**VISITORS:** None

#### **APPROVAL OF MINUTES:**

Mr. Jim Frye made a motion to accept the minutes as pre-read from the November 25, 2013 regular council meeting. Dr. Ken Gloyeske seconded the motion. All "Aye". Motion carried.

#### **FINANCIAL REPORT:**

Mr. Larry Wahrer reported that the month of November was all positive. The month-to-date revenue is nearly \$52,000 greater than our month-to-date expenses. For the year, our income is \$295,682 more than expenditures this time last year. Our income tax receipts for November were \$93,515 and that is the highest they have been since 2008. The water, sewer and electric funds are also experiencing revenues greater than expenditures for the month.

Mrs. Leisha Elchert made a motion to accept the November, 2013 Monthly Financial Report as presented. Mr. Jesse Fark seconded the motion. All "Aye". Motion carried.

**PRE-SCHEDULED:** None

#### **OLD BUSINESS:**

**ORDINANCE 2013-017 – An Ordinance Authorizing Payment To Auxiliary Police Officers Of The Village Of Jackson Center, Ohio As Independent Contractors On A Per Hour Basis And Declaring An Emergency. ~ Third Reading**

This ordinance is completed on an annual basis to determine the maximum annual amount to be spent on the independent contractors that the village hires as auxiliary police officers and to set the rate of pay per hour for the fiscal year 2014. The current hourly rate of pay for auxiliary officers is \$12.00 per hour with a maximum annual limit of \$15,000. Chief Cotterman presented council members with a packet of information regarding the Police Department. This packet included information regarding the department roster, department statistics, department personnel experience, auxiliary officer hours, covered hours, calls for service and off duty calls. After some discussion, council members decided to leave the ordinance as it is written.

**Mrs. Karen Woodruff made a motion to adopt Ordinance 2013-017. Dr. Ken Gloyeske seconded the motion. Roll call vote:**

Mr. Larry Wahrer – Aye, Mrs. Karen Woodruff – Aye, Mrs. Leisha Elchert – Aye, Mr. Jim Frye – Aye, Mr. Jesse Fark – Aye, Dr. Ken Gloyeske – Aye.

**ORDINANCE 2013-019 – An Ordinance To Provide For The Current Expenses And Other Expenditures Of The Village Of Jackson Center, Ohio During Fiscal Year Ending December 31, 2014, The Following Sums Be And The Same Are Hereby Set Aside And Appropriated For The Several Purposes For Which Expenditures Are To Be Made For And During Said Fiscal Year, As Follows, And Declaring An Emergency. ~ Third Reading**

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This ordinance is to set the appropriation budget for the fiscal year 2014. The appropriations for fiscal year 2013 started at the beginning of the year at \$4,014,763.29. We have experienced increased in those appropriations severaltimes this year and now those appropriations are at \$4,665,500.62. The total of all appropriations for 2014 being presented at this time are \$4,314,671.35. This is an increase over beginning 2013 appropriations of \$299,908.06. However, when compared to ending appropriations for 2013, is a decrease of \$350,829.27. Metz stated that he did add the debt service payment for the well installation project to the Note Retirement Fund since the last meeting. Metz also added \$4,000 more to the budget to purchase more water meters so that project can continue. Also, the Electric Fund budget was increased under personnel. The total increases to the 2014 budget since the last meeting total \$63,238.24.

**Mr. Jim Frye made a motion to adopt Ordinance 2013-019. Mr. Larry Wahrer seconded the motion. Roll call vote:**

Mrs. Karen Woodruff – Aye, Mrs. Leisha Elchert – Aye, Mr. Jim Frye – Aye, Mr. Jesse Fark – Aye, Dr. Ken Gloyeske – Aye, Mr. Larry Wahrer – Aye.

#### ***NEW BUSINESS:***

#### **ORDINANCE 2013-020 – An Ordinance Authorizing Certain Adjustments In The 2013 Annual Appropriations Of Public Funds For The Village Of Jackson Center During The Fiscal Year Ending December 31, 2013 And Declaring An Emergency.**

This ordinance is transferring appropriations from Operating Supplies and Materials within the Income Tax Fund to Other Contractual Services within the Income Tax Fund. This transfer is to make sure we have enough appropriations to pay the 3% retainer for the income tax distributions. Also with this ordinance, we are increasing appropriations in the Income Tax revenue Fund by \$18,559.79 to allow for the transfer of income tax receipts to the Capital Improvement, General Improvement and Note Retirement Funds. This ordinance is also reducing appropriations in the Water Well Installation Fund by \$67,997.00 which represents the unused portion of the monies set aside in Grant and Loan monies for the installation of Wells 5 & 6. Finally, this ordinance allows for the transfer of \$36.17 from the Unclaimed Monies Fund to the General Fund for escheated checks that are older than five years.

**Mrs. Leisha Elchert made a motion to suspend the three reading rule. Mr. Jesse Fark seconded the motion. Roll call vote:**

Mrs. Leisha Elchert – Aye, Mr. Jim Frye – Aye, Mr. Jesse Fark – Aye, Dr. Ken Gloyeske – Aye, Mr. Larry Wahrer – Aye, Mrs. Karen Woodruff – Aye.

**Mrs. Karen Woodruff made a motion to adopt Ordinance 2013-020. Mr. Jim Frye seconded the motion. Roll call vote:**

Mr. Jim Frye – Aye, Mr. Jesse Fark – Aye, Dr. Ken Gloyeske – Aye, Mr. Larry Wahrer – Aye, Mrs. Karen Woodruff – Aye, Mrs. Leisha Elchert – Aye.

#### ***COMMITTEE REPORTS:***

**Finance Committee:** None

**Utility Committee:** None

**Safety Committee:** None

**Public Property Committee:** None

**Wage & Benefits Committee:**

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Dr. Ken Gloyeske reported that the committee reviewed the health insurance coverage for calendar year 2014 and the village will experience a 9.95% rate increase. Gloyeske reported that all employees would be in a HSA insurance plan for 2014.

Dr. Ken Gloyeske made a motion to accept the 9.95% increase to health insurance and staying with the Ohio Plan Healthcare Consortium as the health insurance provider for village employees for calendar year 2014. Mrs. Karen Woodruff seconded the motion. All "Aye". Motion carried.

#### **ADMINISTRATOR'S REPORT:**

*December 16, 2013*

- Electric Department
  - Helping with snow removal
  - Cutting trees
  - Vehicle maintenance
  
- Street Department
  - Finished leaf pick-up
  - Helping cut trees
  - Snow removal
  
- Water/Wastewater
  - Installing backup heat source at all Water Plant buildings
  
- Administrator
  - Attended Area Growth Board meeting
  - WODC
  - SRTS Kick-off conference call
  - SRTS dismissal meeting

**POLICE CHIEF'S REPORT:** None

**CITIZEN COMMENT:** None

**OTHER BUSINESS:** None

#### **EXECUTIVE SESSION:**

Mrs. Leisha Elchert made a motion at 7:29 p.m. to enter into executive session for the purpose of discussing the purchase or sale of real estate. Mr. Jesse Fark seconded the motion. Roll call vote:

Mr. Jesse Fark – Aye, Dr. Ken Gloyeske – Aye, Mr. Larry Wahrer – Aye, Mrs. Karen Woodruff – Aye, Mrs. Leisha Elchert – Aye, Mr. Jim Frye – Aye.

Mayor Klopfenstein declared executive session concluded at 7:55 p.m.

#### **UNSCHEDULED BUSINESS:**

##### **PUBLIC MEETING FOR SAFE ROUTES TO SCHOOL GRANT**

There will be a public meeting at 6:00 p.m. before the next council meeting on January 13, 2014 to discuss the Safe Routes To School Grant application.

#### **ADJOURNMENT:**

There being no other business to come before Council. Mrs. Karen Woodruff made a motion to adjourn. Dr. Ken Gloyeske seconded the motion. All "Aye". Motion carried.

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The meeting was adjourned until January 13, 2013 at 7:00 P.M. at the Council Chambers.

  
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Scott Klopfenstein, Mayor

  
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Beverly A. Wren, Fiscal Officer

*All formal actions of the Council of Village of Jackson Center concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.*