

# COUNCIL MEETING

## VILLAGE OF JACKSON CENTER

### REGULAR SESSION

Held: January 28, 2013

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#### **INVOCATION/PLEDGE OF ALLEGIANCE:**

The Council of Village of Jackson Center convened in regular session from 7:00 P.M. to 8:15 P.M. in the Council Chambers. Mayor Scott Klopfenstein called the meeting to order with the following members and visitors present:

Dr. Ken Gloyeske	Present	Mr. Larry Wahrer	Present
Mrs. Karen Woodruff	Present	Mrs. Leisha Elchert	Present
Mr. Jim Frye	Present	Mr. Jesse Fark	Present

**EMPLOYEES:** Village Administrator Bruce Metz, Fiscal Officer Bev Wren, Chief Joe Cotterman, Solicitor Mike Burton

**VISITORS:** Mr. And Mrs. Rock Morris, Mrs. Jill Ludwig, Dean Eversole – Sidney Daily News

#### **APPROVAL OF MINUTES:**

**MOTION:** Mr. Jesse Fark made a motion to accept the minutes of the regular meeting held on January 14, 2013. Mr. Jim Frye seconded the motion. All "Aye". Motion carried.

#### **FINANCIAL REPORT:**

Mr. Larry Wahrer reported that the Finance Committee met prior to this meeting and reviewed the December, 2012 financial report. In looking at the month of December we had about a \$20,000 deficit as we had several nonrecurring expenditures that contributed to that. We spent a little over \$8,000 on new water meters and then we had \$23,000 in expenses for engineering on the Wells and the Wastewater Treatment Plant along with the electric rate study. Our income tax for December was \$9,000 more than it was in December, 2011. Regarding our income tax receipts for 2012, we have received \$10,000 more than what was received in 2011. Looking at the whole year of 2012 our revenues were about \$230,000 more than our expenditures which in turn increased our ending cash balance by the same amount. One reason for this difference in revenues versus expenditures is because we have been pretty frugal in our spending. Two areas that we will need to keep an eye on is our General Fund as our revenue only exceeded our expenditures by \$6,000. Also, our Electric Operating Fund was at a \$30,000 deficit for the year. But as was noted earlier, we had one warm month in which our receipts dropped about \$30,000. Generally speaking, 2012 was a rather favorable year considering everything.

**MOTION:** Dr. Ken Gloyeske made a motion to accept the December, 2012 financial report as presented. Mrs. Karen Woodruff seconded the motion. All "Aye". Motion carried.

#### **PRE-SCHEDULED:**

**Jackson Center Rescue Squad Status** - Administrator Metz stated that as we discussed at the last meeting regarding Anna Rescue Squad helping with the Jackson Center runs, members of the rescue squad are present tonight to update the status of the situation. Mrs. Jill Ludwig reported that the Jackson Center Rescue Squad has signed a dual page agreement with the Anna Rescue Squad. This means that when the Jackson Center Rescue Squad is paged for a run, Anna Rescue Squad will be paged at the same time. This will cut down on the amount of time that it takes to respond to a call. The rescue squad attended the last Growth Association meeting and reported that all of the businesses were favorable to putting notices up within their businesses and with payroll notices for the need of additional members on the Jackson Center Rescue Squad. The rescue squad currently has seven people that can respond to runs. The Mayor and Council members thanked the rescue squad for their efforts and what they do for the residents of the Village of Jackson Center.

#### **OLD BUSINESS:**

**ORDINANCE 12-21** – An Ordinance Adopting A Personnel Policy And Procedure Manual For Employees Of The Village Of Jackson Center, Ohio, And Declaring An Emergency. 3<sup>rd</sup> Reading

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Administrator Metz stated that nothing has changed regarding this ordinance. Fiscal Officer Wren has emailed Clemans Nelson to ask if we could get an electronic version of the manual along with two hard copies of the manual that will be kept in the office. The electronic version would then be copied to CD's and distributed to the employees.

**MOTION:** Dr. Ken Gloyeske made a motion to adopt Ordinance 12-21. Mr. Larry Wahrer seconded the motion. Votes were:

Mr. Larry Wahrer	Aye	Mrs. Karen Woodruff	Aye
Mrs. Leisha Elchert	Aye	Mr. Jim Frye	Aye
Mr. Jesse Fark	Aye	Dr. Ken Gloyeske	Aye

**NEW BUSINESS:**

**ORDINANCE 13-02 – An Ordinance Authorizing Certain Adjustments In The 2013 Annual Appropriations Of Public Funds For The Village Of Jackson Center During The Fiscal Year Ending December 31, 2013 And Declaring An Emergency.**

Administrator Metz stated that this was an expense item that was left off of the appropriations for 2012. This appropriation is regarding landfill fees that are incurred when residents rent the village dump truck to dispose of larger items. The village is billed the landfill fee and in turn bills the same fee to the resident that rented the dump truck. This appropriation is needed to pay the landfill until the fees can be billed and collected from the residents.

**MOTION:** Mr. Jim Frye made a motion to suspend the three reading rule. Mr. Jesse Fark seconded the motion. Votes were:

Mrs. Karen Woodruff	Aye	Mrs. Leisha Elchert	Aye
Mr. Jim Frye	Aye	Mr. Jesse Fark	Aye
Dr. Ken Gloyeske	Aye	Mr. Larry Wahrer	Aye

**MOTION:** Mrs. Karen Woodruff made a motion to adopt Ordinance 13-02. Mrs. Leisha Elchert seconded the motion. Votes were:

Mrs. Leisha Elchert	Aye	Mr. Jim Frye	Aye
Mr. Jesse Fark	Aye	Dr. Ken Gloyeske	Aye
Mr. Larry Wahrer	Aye	Mrs. Karen Woodruff	Aye

**DISCUSSION – Business Incentive Package**

Administrator Metz stated that here for a while now we have been sitting on some empty buildings within our village and instead of just sitting here and letting them continue to sit empty, I thought that maybe it is time that we be proactive and try to get an incentive package together to be able to offer to prospective businesses. Metz stated that he has talked with Mike Dodds from Western Ohio Development, and he gave Metz a four page list of things that the WODC can do. We already have the enterprise zone and the CRA (*Community Reinvestment Area*), however, they do not help with an existing building and only affect new properties. Metz then presented council members with information about a Municipal Job Creation Tax Credit which is information that he received from Mark Cundiff who is the City Manager for the City of Sidney. This program would allow credits against village income tax to foster job creation/retention. However, this may be offered only if the State offers its own Job Creation Tax Credit. The credit would be applied against business's tax liability on its net profits and can either be refundable or non-refundable. Metz stated that he would need from council the number of employees, jobs created and the number of years that we would want to run it. Council recommended ten employees with a term of credit negotiable, but not to exceed fifteen years.

Other things that we can do as a village is grant a prospective business a kilowatt hour tax rebate since we are a public power entity through AMP, Inc. We can actually reduce their electric bill by using an equation that figures their demand, the energy use and the number of shifts that they have. Our

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consultant said that this is a great way for public power to give a prospective business a little more incentive to move to our community. The consultant states that they make sure our power costs are covered, plus if it is a larger business that uses a lot of electric, it increases our demand and our costs are cheaper. If you would like to pursue that, we can get this in writing and put it into effect.

Solicitor Burton suggested calling the City of Wapakoneta to inquire about their program in which they created a rate structure based off of utility consumption in which growth was cheaper.

There is also a Jobs Program in which prospective business can get training for their employees and receive a credit for each employee trained.

#### **COMMITTEE REPORTS:**

**Finance Committee:** None  
**Utility Committee:** None  
**Safety Committee:** None  
**Public Property Committee:** None  
**Wage & Benefits Committee:** None

#### **ADMINISTRATOR'S REPORT:**

*January 28, 2013*

##### \* Electric Department

- \* Read meters
- \* Snow removal
- \* Met with Choice One for easements on proposed North St. electric line loop
- \* Ran electric lines for WWTP samplers
- \* Vehicle maintenance

##### \* Street Department

- \* Read meters
- \* Snow removal
- \* Vehicle maintenance

##### \* Water/Wastewater Department

- \* Read meters
- \* Installing samplers at WWTP

##### \* Administrator

- \* EMA Board meeting
- \* LEPC meeting
- \* Working on utilities policy
- \* Met with Choice One for easements on proposed North St. electric line loop
- \* Met with NIC
- \* Met with WODC
- \* AMP webinar on JV2
- \* Area Growth meeting
- \* Post Office meeting
- \* Region 3 Advisory Board
- \* Decoding Map – 21 presentation (*Explained Federal Highway Dollars*)

**POLICE CHIEF'S REPORT:** None

**CITIZEN COMMENT:** None

**OTHER BUSINESS:** None

**EXECUTIVE SESSION:**

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**MOTION:** Mr. Jim Frye made a motion to enter into executive session at 7:59 p.m. for the purpose of discussing the purchase or sale of real estate. Mr. Jesse Fark seconded the motion. Votes were:

Mr. Jim Frye	Aye	Mr. Jesse Fark	Aye
Dr. Ken Gloyeske	Aye	Mr. Larry Wahrer	Aye
Mrs. Karen Woodruff	Aye	Mrs. Leisha Elchert	Aye

Mayor Klopfenstein declared executive session concluded at 8:15 p.m.


**UNSCHEDULED BUSINESS:** None

**ADJOURNMENT:**

There being no other business to come before Council. Dr. Ken Gloyeske made a motion to adjourn. Mr. Larry Wahrer seconded the motion. All "Aye". Motion carried.

The meeting was adjourned till February 11, 2013 at 7:00 P.M. at the Council Chambers.

  
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Scott Klopfenstein, Mayor

  
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Beverly A. Wren, Fiscal Officer

All formal actions of the Council of Village of Jackson Center concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.